

JHARKHAND ZOO AUTHORITY

BHAGAWAN BIRSA BIOLOGICAL PARK, ORMANJHI, RANCHI

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Notice inviting Expression of Interest

(For hiring a Consultant for Environmental Enrichment of Zoo)

Notice No. 07/2021

Sealed proposals are invited from the authorized Firms/ Agencies/ individuals for providing consultancy services to Bhagawan Birsa Biological Park for environmental enrichment of the animal enclosures in the Park during the year 2021-22. Interested Service providers are required to submit their proposals along with their credentials and quote their Rate including all taxes. EOI document on Scope of work and terms and conditions can be obtained from the office of the Director, Bhagawan Birsa Biological Park on payment of application fee of Rs.1000/- by cash or DD from any scheduled/nationalized bank drawn infavour of Member Secretary, Jharkhand Zoo Authority. The last date of receipt of the proposals is 03.12.2021 up to 1:00 pm. The sealed proposals would be opened on 03.12.2021 at 2:00 pm in the office of the Director, Bhagawan Birsa Biological Park.

Sd/-
Member Secretary,
Jharkhand Zoo Authority,
Ormanjhi, Ranchi

Terms of Reference for Environmental Enrichment of Zoo

Objectives :

1. To provide naturalistic environment to the wild animals in the various enclosures so as to ensure better conservation, and breeding environment for the animals.
2. To strike a balance between the exsitu conservation of animals and viewing experience of the visitors

Scope of work :

1. Evaluating the present animal enclosures and their surroundings
2. Identifying species specific requirements for providing naturalistic environment to the animals of the zoo.
3. Preparation of concept note, design/ drawings as per the statutory requirements for enclosures of the Park as and wherever required.
4. Advising on the floristic/ vegetational enrichment as per the species requirement without compromising the viewing experience/ recreational needs of the visitors.
5. Advising on the visitor facilities and methods for enhancing the visitor's experience
6. All other matters connected with the management of the zoo to infuse the best management practices of the well managed zoos within or outside the country
7. Preparation of DPR for the above work.
8. Advising the park authorities in preparation of Tender documents, preparation of agreement after finalization of tender, monitoring and evaluating the work done by the successful bidder as to whether the same is as per the requirement and specifications, and all other technical work as required till the successful completion of the project.

Payment schedule : Payment will be done in phases.

1. 20% of the quoted rate after submission of design drawings & DPR and their approval.
2. 10% ...after conclusion of tender process.
3. 70%after evaluation of work done.

Terms and conditions of the EOI:

1. The proposer should have an experience of at least 3 years in Zoo related activities like Zoo Planning, running of Zoos, Zoo Architecture, Zoo Enrichment, exsitu Conservation etc.
2. The Proposer should submit both technical and financial in two sealed envelopes, one containing the **Technical Bid** and the other containing **Financial Bid**. Both the envelopes

should be superscribed as such. The envelopes containing technical bid and financial bids should be put in a bigger sealed envelope, superscribed with words “Proposal for hiring of Consultant for Environmental Enrichment of Zoo”.

3. The agency should have an independent legal existence, registered under the applicable Act. [Submit proof of Registration Certificate, Articles and Memorandum of Association].
4. The agency should have minimum 3 (three) years of experience in the relevant field of developing systems which ensure efficient operations of the Environmental Enrichment of Zoo.
5. The agency should have an average annual turnover of Rs. Fifty Lakhs or more during last three financial years and preferably have a positive net worth. Out of the total turnover, at least Rs. 25 Lakhs should be from similar assignment. [Relevant documents viz, audited financial statements and a certificate from Chartered Accountant in support of satisfying the criteria should be submitted].
6. The agency should have prior experience and have successfully completed at least 2 similar assignments, in the last 5 years, in sectors specific to that of the proposed assignment. Experience in Government sector especially related to Environmental Enrichment of Zoo projects. [Submit proof of Successful Completion].
7. The technical bids shall contain following information along with supportive documents:-
 - i. Proposer’s complete identity and address, and proof of Address.
 - ii. Proof of Application Fee
 - iii. EMD: A Bank Draft from any Nationalized / Scheduled Bank for an amount of Rs. 10000/- made in favour of the Member Secretary, Jharkhand Zoo Authority.
 - iv. A photocopy of GST registration certificate (As applicable) and up-to-date clearance certificate from the concerned department.
 - v. If the proposal is given by an institution/agency/firm etc., then copy of the license/express permission granted by competent authority, indicating institution’s/agency’s business/activity in the said field.
 - vi. Proof of Experience
 - vii. The letter of Undertaking as given in Form-B
 - viii. Copy of PAN
 - ix. Copies of Income Tax Returns of last 3 years.
 - x. Signed EOI document. (Every page should be signed with date & stamp).
8. The financial bid shall be given in Form-A and the amount quoted shall be inclusive of all taxes, duties, etc.
9. Financial Bids of only those proposers who would technically qualify would be opened.
10. The proposal would be evaluated by the Procurement Committee of Jharkhand Zoo Authority as per the norms.

11. The successful Proposer will have to enter into an agreement for providing Consultancy for the Environmental Enrichment of the Zoo.
12. The successful proposer should provide services at Bhagavan Birsa Biological Park, Ormanjhi, Ranchi as per the agreement entered or work order given by the Director.
13. The successful proposer shall not subcontract or give any part of the work to any other service provider or person.
14. If any information provided by the proposer is found to be false at any stage subsequently the work order would be cancelled and shall be liable to be blacklisted.
15. The proposal should be unconditional. Conditional proposal would be rejected summarily.
16. The competent Court at Ranchi would have Jurisdiction for any legal issue.
17. Taxes, required to be deducted at source, would be deducted from the payment bills.
18. The EOI inviting authority reserves the right to accept or reject any or all proposal/s without assigning any reason at any stage during the process.
19. Submission of Proposal: Proposal complete in all respects shall be submitted within the time limit, as mentioned above, at the office of the Director, Bhagawan Birsa Biological Park, Ormanjhi, Ranchi and no proposal shall be accepted after the submission deadline.
20. Any correction or cutting in the proposal including price bid shall be authenticated by full signature with stamp of the proposer.

Sd/-

CCF & Director,
Bhagavan Birsa Biological Park,
Ormanjhi, Ranchi

Proposal Application

To,

Chief Conservator of Forests and Director,

Bhagwan Birsa Biological Park, Ormanjhi, Ranchi.

Sub. : Proposal “for hiring of Consultant for Environment Enrichment of the Zoo”.

Ref. :- Short EOI Notice no. 07/2021 Published in news paper on 27.10.2021

Sir,

With reference to the above, I hereby submit my proposal along with necessary documents for the purpose of technical approval, details of which are as follows.

Sl. No.	Particulars	Information provided by Tenderer
1.	Name of Proposer & Address.	
2.	Address Proof.	
3.	Proof of Application Fee	
4.	EMD	
5.	Copy of certificate/ Licence/ permission given by competent authority to run the concerned business.	
6.	GST number and upto date GST clearance from concerned department (If applicable)	
7.	Copy of PAN	
8.	Income Tax Returns of last three years.	
9.	Letter of undertaking that the proposer is not black listed (Form-B).	
10.	Proof of experience.	
11.	Signed EOI Document.	

I Submit that financial bids have been made in the prescribed forms as per the EOI. I have understood the terms and conditions of the EOI and hereby agree to follow the same for providing Advisory services.

Signature of Proposer

Telephone no. :

Seal :

FORM A

Financial Bid

Ref: EOI Notice No. 07/2021

S.N	Work	Rate (Rs.) Inclusive of all taxes	Remarks
1	Proposal “for hiring of Consultant for Environment Enrichment of Zoo”.		

Dated :

Signature of the Proposer

Name, Address & Seal

FORM-B

UNDERTAKING

Sub. :Proposal for hiring of Consultant for Environment Enrichment of the Zoo.

I am a Proposer for providing consultancy services in pursuance of your office EOI notice no. 07/2021. I have read and understood the terms and conditions for this EOI. The information provided by me is true. I declare that no criminal proceeding is pending against me in a court of law and I or my firm/agency is not blacklisted.

I undertake to abide by the terms and conditions of the EOI, if work order is given in our favour.

Signature of Proposer

Address :

Telephone no. :

Seal :